

ECMS LIBRARY/MEDIA CENTER INFORMATION



MEDIA CENTER HOURS

The Library Media Center is open before school from 9:00 until 9:25.

Additionally, the Library Media Center is open during normal school hours, except during lunch A and special events and programming. Students must have their signed agenda book and permission from their teacher.

Students are welcome to use the library media center for book checkout, research, studying, and for a computer use such as Google Classroom, Edline, Reading Counts, Reading Plus, etc.



BOOK CHECKOUT

Students are allowed to check out 5 books at a time and may keep them for three weeks. Overdue books must be returned before new books are checked out. Please try to return all library books and materials on time. Students are required to use their I.D. cards. Students will be responsible for any lost or damaged books.



COMPUTER USE

Students wishing to use a computer before school must have their student I.D. card. During normal school hours, students must have their agenda book and permission from their teacher. Computers must be used for school-related activities. Printing of papers and projects can only be done from two computers, so tell Mrs. Yuzenas that you need to print before you check out a computer.



GENERAL

Mrs. Yuzenas is here to help you....just ASK.

- Place backpacks on shelves when entering media center.
- Be respectful of books, materials, furniture, and others when using the library media center. No food or drink is allowed in the media center.
- Practice the Pirate Creed at all times.